

MEMORANDUM

TO: Frank Salvato, City Manager

FROM: Bob van Til, AICP
Director of Community Development

RE: HOME Grant Update

DATE: June 2, 2004

The purpose of this memorandum is to inform you and the Council about the status of the HOME grant.

The Citizen's Steering Committee met on May 20, 2004 to review the draft scoring criteria and the public outreach plan. Both were approved and they are attached for your information.

In addition, an RFP was issued this for the grant contract administrator. The dead line to submit responses to the RFP was May 17, 2004. The City received 2 responses: Langford and Associates and Leo Wood. The RFP Committee, which included Mr. Benito Gonzales, reviewed the responses and has recommended that the City hire Leo Wood. This item is on the agenda for June 10, 2004

Please let me know if you have any questions or concerns by calling me at 512-352-5990 or contacting me via email at bob.vantil@ci.taylor.tx.us

Attachments

HOME Grant Applicant Scoring System - FINAL

Priorities

Priority	Criteria	Maximum Points
1	Income	35
2	Condition of Home	35
3	Underhoused Conditions	30
4	Clean and Orderly Property Maintenance	20
5	Age	25
6	Disability	25
7	Number of Young Children	20
8	Marital Status	10
		200

HOME Grant Applicant Scoring System - FINAL Scoring Sheet

Total Family Income		Points
	Equal to or less than 30% of the median family income limits	35
	31% to 60% of the median family income limits	30
	61% to 80% of the median family income limits	20
Condition of the Home		
	Structurally unsound (foundation, framing, porch, etc)	1 to 7
	Weatherization problems (holes in floors, walls, roof, etc)	1 to 7
	Unsanitary plumbing conditions	1 to 7
	Faulty electrical	1 to 7
	No heat or air-conditioning	1 to 7
	(as determined by the City Building Inspector)	
Underhoused Conditions		
	Number of people in the home older than 6 years old	
	Number of bedrooms in the home	
	Maximum Number of Points	30
Clean and Orderly Property Maintenance		
	The degree to which the property is maintained (yard, porch, etc)	
	Maximum Number of Points	20
Age		
	71 years of age or older	30
	66 to 70 years of age	25
	60 to 65 years of age	20
Disability Status		
	Any household member who is at least 90% disabled or handicapped	25
	Any household member who is 75 to 89% disabled or handicapped	20
Children		
	Children under the age of 6 living at home full time	10
	Children between the ages of 7 and 12 living at home full time	6
	Children between the ages of 13 and 18 living at home full time	4
Marital Status		
	Single parent household	10

**HOME Grant Applicant Scoring System - FINAL
Scoring Sheet Narrative**

Selected Regulations Per the Policies and Procedures in the Grant Application	
	These general descriptions do not describe all of the regulations submitted with the grant application. Other requirements also apply. The following are intended to highlight some of the major regulations pertaining to the scoring system.
	All applicants must be permanent residents of the dwelling. This means that each member of the home must claim that residence as their permanent address. This can be evidenced by a utility bill, voter registration card, tax bill, school records etc
	All applicants must be own and occupy the homes for which funds are being applied for.
	All applicants must be current on their property taxes
Underhoused Conditions	
	The goal is to have no more than two people per bedroom that are older than 6 years old
	The maximum number of points are assigned by the Citizens Review Committee
Clean and Orderly Property Maintenance	
	There should be no trash and debris scattered about the property or in and about the home.
	The yard should be neatly maintained
	The Citizens Review Committee is entitled to assign these points based on the cleanliness and orderliness of the property.
Total Family Income	
	Please refer to the 2003 Maximum Incomes based on Area Median Family Incomes as published by TDHCA and HUD.
	The incomes of all members of the family older than 18 will be included in the total family income
	Income will be evidenced by the last income tax statement filed with the IRS. Or if there was no income statement filed, a copy of the most recent 12 social security check stubs, bank statements, or other means for demonstrating income.
Age	
	Relates to permanent residents in the household.
	Only one permanent resident in the household will qualify for the points awarded in this category
	Example: if two permanent residents reside in the house, one is 73 years old and the other is 67 years old. The applicant will get points for the oldest permanent resident residing in the house.
Disability Status	
	Must be evidenced by written confirmation of disability from practicing physician or applicable governmental authority, such as the Social Security Administration
	The points are not cumulative. Only one permanent qualifying resident will receive the points under this category, even if several disabled persons reside at the address.
Condition of the Home	
	An applicant can receive points for each of the categories listed from 1 to 7 depending on the severity.
	Example: a home is structurally unsound, has weatherization problems, plumbing problems, and electrical problems. The applicant is able to receive a maximum of 35 points total in this category
	As part of the application process, the city inspector will inspect and photograph the home to verify the conditions represented in the application.
Children Residing in the Home	
	Each child must be a permanent resident of the home (ie. the parent must be able to prove that they have legal custody of each child in the home)
	An applicant can receive points for each of the categories listed.
	Example: if the household has 2 children under the age of 6, 3 children between the ages of 7 and 12, and 1 child between the ages of 13 and 18 living at home, the applicant is eligible for the total points possible in this category (20). Each child does not receive the points possible in each category.
Marital Status	
	Only one single parent in the household may receive the total points in this category.

